OPERATIONAL PLAN COMPONENTS

**General**
- Case Name/Number
- Case Agent/Contact #
- Briefing Date/Time/Location
- Staging Date/Time/Location
- Operation Execution Date/Time
  - Operation Location Description
  - Maps/Photos Attached

**Type of Operation**
- Search Warrant/Arrest Warrant/UC Operation
- Consent Search/Electronic Surveillance/Other

**Key Logistics Contact Info**
- Prosecutor Lead
- Environmental Forensic Lead
- Computer Forensic Lead
- Senior Manager
- Other

**Key Case Information**
- Case Synopsis
- Subject Information
  - Ex: Vehicles
    - Criminal History
    - Identifiers
    - Other Relevant Info
    - Photos Attached

**Operational Strategy/Tactics**
- Tactical Plan of Entry
- Special Actions to Secure the Scene
- Special Equipment Required for Entry
  - Ex: Bolt Cutters
    - Full Tactical Dress
    - Steel Toe Boots
    - Safety Glasses

**Participating Agencies/Contact Info**
- List Local/State/Federal/Other
  - Ex: Cell Phone
    - Radio Call Sign
    - Responsibilities on Scene

**Safety/Security**
- Distress Signals
- Evacuation Signals
- Rally Point

**Health & Safety Plan**
(Generally, a stand-alone plan)
- Police/Fire/EMS Contact Information
- Nearest Hospital
- Task and Hazard Evaluation
- Plan of Work and PPE
- Hazard Monitoring Plan
- Action Levels
- Site Control
- Decontamination & Disposal
- Medical Monitoring Requirements
- Supervisor/Safety Officer Approvals

**Approvals**
- Preparer
- Field Supervisor
- Headquarters Supervisor

**Note:**
Numbered copies of the affidavit and search warrant attachments may be made available