

## **OPERATIONAL PLAN COMPONENTS**

### **General**

Case Name/Number  
Case Agent/Contact #  
Briefing Date/Time/Location  
Staging Date/Time/Location  
Operation Execution Date/Time  
    Operation Location Description  
    Maps/Photos Attached

### **Type of Operation**

Search Warrant/Arrest Warrant/UC Operation  
Consent Search/Electronic Surveillance/Other

### **Key Logistics Contact Info**

Prosecutor Lead  
Environmental Forensic Lead  
Computer Forensic Lead  
Senior Manager  
Other

### **Key Case Information**

Case Synopsis  
Subject Information  
Ex: Vehicles  
    Criminal History  
    Identifiers  
    Other Relevant Info  
    Photos Attached

### **Operational Strategy/Tactics**

Tactical Plan of Entry  
Special Actions to Secure the Scene  
Special Equipment Required for Entry  
Ex: Bolt Cutters  
    Full Tactical Dress  
    Steel Toe Boots  
    Safety Glasses

### **Participating Agencies/Contact Info**

List Local/State/Federal/Other  
Ex: Cell Phone  
    Radio Call Sign  
    Responsibilities on Scene

### **Safety/Security**

Distress Signals  
Evacuation Signals  
Rally Point

### **Health & Safety Plan**

(Generally, a stand-alone plan)  
Police/Fire/EMS Contact Information  
Nearest Hospital  
Task and Hazard Evaluation  
Plan of Work and PPE  
Hazard Monitoring Plan  
Action Levels  
Site Control  
Decontamination & Disposal  
Medical Monitoring Requirements  
Supervisor/Safety Officer Approvals

### **Approvals**

Preparer  
Field Supervisor  
Headquarters Supervisor

### **Note:**

Numbered copies of the affidavit and search warrant attachments may be made available